

NORTH CAROLINA STATE PLANNING BOARD

The State Planning Board was created by Chapter 485, Session Laws of 1935, as an advisory agency of the State under the direction of the Governor. The records were transferred to the Archives probably in 1948 at which time the Board became inactive. It was abolished by the legislature in 1959.

Contained in the records are correspondence, reports, and statistical data of matters relating to the general development of the state or regions or areas within the state or of which the state is a part. The records were weeded, arranged, and boxed by Mr. John L. Long, Archivist I, in 1959. The original order was generally retained. Large quantities of printed materials received as a part of the records were transferred to the University of North Carolina Library which selected those that it wished to retain. Consequently, a researcher may find some of the printed matter produced by the Planning Board in the University's collection. An effort was made, however, to retain in the Archives collection copies of statistical reports.

Of the original eighty cubic feet when the records were received from the Board, only about thirty cubic feet have been retained. Much of the bulk consisted of a classified library containing an assortment of printed matter on subjects of no concern to North Carolina.

The records cover the period of 1935 to 1947, but there is a noticeable gap between 1937 and 1943. The collection will be of particular value to the researcher looking into (1) statistical data of North Carolina towns and cities; (2) construction of public buildings in the state; (3) surveys of communities; (4) and war-time organizations such as the United Service Organization.

The collection is organized as follows:

- I. Reports and Minutes of Meetings, 1937-1947. 2 containers.
- II. General Correspondence, 1936-1937. 5 containers.
- III. County and City File. 13 containers. (Cities filed within county).
- IV. Advisory Committees, 1944-1947. 4 containers.
- V. Community Planning Committee, 1944-1947. 2 containers.
- VI. Committee on Securities and Services for Children, 1944-1947. 3 containers.
- VII. Subject File, 1944-1947. 20 containers.
- VIII. Other State Planning Boards. 2 containers.
- IX. Basic Statistical Data by County, 1910-1945. 5 containers.
- X. Basic Statistical Data Distribution List. 1 container
- XI. Basic Statistical Data by Cities and Towns. 1 container.
- XII. Calendar by County, 1944-1945. 1 container.

9 April 1959

Arranged by: John L. Long
Typed by: Lodosca Penny
Date: 9 April 1959
Location:

STATE PLANNING BOARD

CHECKLIST

Box No.

Reports and Minutes of Meetings, 1937-1947.

1. Board Members
Board Meetings: March 30, 1938; October 8, 1943; November 3, 1943; June 26, 1944; August 16-17, 1944; January 25, 1945; February 21, 1945; February 21, 1945; May 4, 1945; September 5, 1945; December 10, 1945; November 8, 1946.
2. Planning Board Budget Requests, 1945-1947
Chamber of Commerce Questionnaire Returns
Edward A. Conover, Community Consultant, Reports
Final Report of State Planning Board, June 30, 1947
Legislative Study - Completed Material
Planning Board - Requests for Full Report, 1944-1945
Planning Board Questionnaire Replies
Report of Tax Committee, 1945
Report on Wilmington Port, 1945
Report of Theodore S. Johnson to Planning Board, July 6, 1937
Review of Planning, November 1946

General Correspondence, 1936-1937.

3. Correspondence: Applications, Office Correspondence, Miss Vaughn's Correspondence, City Correspondence, County Correspondence, State Correspondence, Reports and General Correspondence, General Correspondence - Private Sources, General Correspondence - Public Officials, General Correspondence
Cities: City File - General, City of Durham, City Finance, City Organization
Counties: Durham County, Farm Dwellings, County Finance, Financial Control - General, Financial Data on Bordering Counties in South Carolina and Virginia, Industrial Establishments
4. Counties - Continued: County Organizations, County Organizations when county offices were opened, County Studies - General
County Population Study (Tidewater), County Population Study 1930, Population by Counties, County Questionnaires
North Carolina Institutions 1930-1936; Hospitals, Public Institutions of Welfare, School Attendance, 1930
5. North Carolina Public Welfare: County Health Departments, County Welfare Data, Juvenile Courts, Public Welfare Laws, Division of Mental Hygiene, Publication List, Private Sanatoriums, Sterilization, Miscellaneous Data
State: Agriculture - Farm Census Information 1930 and 1935, Census Data 1934, State Finance 1932-1936, North Carolina Maps, State Organization (Executive and Special Boards, Financial Agencies, The Judiciary)

STATE PLANNING BOARD CHECKLIST
Sheet Two

6. State Organization (continued) (Service Departments, Agriculture, Education, Health, Highway, Labor, Welfare, Population, Population Increase 1890-1930, General State Studies
Taxes: Assessed Valuation and Tax Rate of Cities and Towns 1933-1934, Taxes, General Taxation, Taxes and Local Disposition, Schedule A, Schedule B, Schedule C, Schedule D, Schedule E, Schedule F, Schedule G
General: Bibliography, Federal Data, General Economics
7. General - continued: Governor's Report on North Carolina Government, Miscellaneous File, Report of State Planning Board to Governor Hoey, 1937, Stanley Stevens Private Papers 1932-1934 Work Progress Administration.

County and City File.

8. Alamance-Buncombe (continued)
9. Buncombe-Carteret
10. Caswell - Cleveland (continued)
11. Cleveland-Dare
12. Davidson - Edgecombe
13. Forsyth-Halifax
14. Harnett-Lincoln
15. Macon - Mitchell
16. Montgomery-Pasquotank
17. Pender-Rockingham (continued)
18. Rockingham-Stokes
19. Surry-Tyrrell
20. Union-Yancey

Advisory Committees, 1944-1947

21. Advisory Committees and Lists, Agriculture Committee, Art-Literature and Music Committee, Education Committee, Health Committee, Industry Committee, (continued)
22. Industry Committee (continued), Minutes of Meetings of Committees on Education, Health, Public Welfare, and Recreation; Public Welfare Committee, Public Works Committee Meetings and Correspondence, Public Works Surveys, Public Works - Federal Works Agency Funds, Public Works - Federal Works Agency Survey, Public Works Form Letters, Public Works - General

23. Public Works - Proposed Planning, Public Works - Report of Postwar Public Works, Recreation Committee
24. Tax Committee, Tourist and Travel Committee, Transportation Committee

Community Planning Committees, 1944-1947.

25. Analysis of Community Planning in North Carolina, Community Planning (Edward H. Conover), Community Planning Committee Correspondence and Minutes, Act Authorizing County and Joint Planning Boards, Act Authorizing Municipal Planning Boards, Tom Carroll Correspondence
26. Manual Drafts
Organizational Charts
Community Organization Committee: Correspondence of Gordon Blackwell, Correspondence with members of Committee, Records of first five C.O.C. Meetings, Formal Memorandums
Federation of Eastern North Carolina Communities; Meetings, Mailing Lists, Eastern North Carolina United Service Organizations Area Council

Committees on Securities and Services for Children and Youth, 1944-1947

27. Applications for Employment
Available Informational Material
Births and Conditions
Broken Homes
Child Caring Institutions
Child Services
Community Organizations
General Correspondence
Cost of Living
Crippled Children
28. Death Rates
Dependent Children
Education
Executive Committee Meetings
Family Income and Children
Farm Data
Health Expenditures and Studies
Hospital Beds
Housing Data
Income Tax and Wealth
Industrial Data
Juvenile Delinquency
Legislative Program, 1947
Libraries
Mailing Lists
Materials for Brochure

29. Committee Meetings
Committee Members
Membership of Committee
Mental Health
Nursing Schools
Parent's Institute Grant
Pediatrics Survey
Personal - William C. Ezell
Population Data
Progress Reports on Committee Activities
Publicity Given Committee
Bank of North Carolina in United States
Recreation
Reports, Correspondence, Legislative Materials
Rules and Regulations
School Lunch Room Data
Selective Service Data
Speeches and Material
Standard of Living
State Program and Scope
Tax Rates and Property Evaluations
Welfare - Institutional - Population
Welfare - Public Assistance
Youth Conservation Meeting, 1946

Subject File, 1944-1947.

30. Academy of Medicine (Durham), Address-Notice of Change, Advertising, Aero Club-Carolina Aeronautics Commission, Agriculture (Correspondence), Agriculture-Census, Agriculture-Dept. of N. C., Agriculture (Pamphlets), Agricultural Adjustment Agency, Agricultural Foundation, Agricultural Teachers Association in Greensboro, Alcoholic Control-Board of, Albemarle Association, The Greater Alphabet - Abbreviations, American Legion, American Institute of Planners, American Planning & Civic Association, American Public Relations Association, American Society of Planning Officials, American Water Works Association, American War Community Service, American Water Works Association, American Trade Association, Antiquities-Society for the Preservation of, Appalachian State Teachers College, Applications-Executive, Applications-Secretarial.
31. Applications-Secretarial (continued), Architects-N. C. Institute of, Archaeological Society of N. C., Archives and History, Art Society, State Associated General Contractors of America, Inc., Association of Chest Executives, Atlantic of N. C. Railroad, Attorney General (Harry McMullan), Automatic Merchandising Association, Aviation, A.W.V.S., Josiah W. Bailey, Bankers Association, Banking Commission, Banking Department, Commissioner of Banks, Banking Statistics, Banks, Baptist State Convention, Bar Association, Barber-Scotia College, Associated Master Barbers, Beauty Supply-Dealers Assn. of N. C., Bibliographies, Gordon Blackwell, State Commission for the Blind, State School for Blind & Deaf (Raleigh), Bonds-Personnel, Books-Pamphlets, Publications-Request for

32. Bottlers Assn., Brewing Industry Foundation, Bright Leaf Warehouse Association, Budget Bureau - Financial Reports, Budget Bureau - Miscellaneous, Budget Bureau - Personnel Budgets - other State Planning Boards, Building Code Council, Building Code, Building Commission (Committee to Study State Building Program), Building & Loan League, Business Foundations, Business Indexes, Business & Professional Women's Clubs, Business Statistics, Business-Small, Campbell College, Cancer Society, Carolina Motor Club, Inc., W. F. Carr (Board Member), Caswell Training School, Census-Agriculture, Census-Surveys; Certified Public Accountants, Chamber of Commerce, Chamber of Commerce (Local N. C. officials), Chamber of Commerce-N.C. Junior, Chapel Hill Survey & study (includes original papers)
33. Charities & Public Welfare, Children's Home Society of N. C., Chiropractors Association, Christians & Jews-National Conference of, Church Women's Assn., Churchill-Fulmer Associates, Citizens Assn., Inc., N. C. Civic Club Directory 1945, Coble Dairy Products, Inc., Eugene M. Cole, Foundation; Colleges and Universities other than State, Colored People, NAACP, Commerce-Dept. of, (Retail Trade Report), Commercial Refrigeration Assn., Commercial Organization Secretaries, Common Council of American Unity, Community Chests of Councils, Inc., New York Conference June 25-26, 1945, Community Foundations, Community War Services, Edward A. Conover-Correspondence 1945-1946., Conservation & Development, Corporations (New) 1945, Correction & Training, Cotton Growers Cooperative & Farmers Exchange, Cotton-Chemist, Cotton Growers Cooperative & Farmers Exchange, Cotton Project-General
34. Cotton Project (General) - Opinions of Experts on Cotton Project-Washington Transaction, Cotton Manufacturers-American, Cotton Production & Consumption, Cotton as a source of Pulp, Cotton Pulp Process - Patent for, Cotton & Textiles, Council of Churches, of N. C., County Agency Association, N. C. State College Extension Service, State Assn. of County Commissioners, County Data Books-(Requests & Correspondence)
35. Court Clerks Organization, Credit Bureaus (Associated). Credit Union League, Inc., Credit Woman's Breakfast Clubs, League for Crippled Children, Dairy Foundation, Dairy Products Assn., Assn. of Deaf, Dental Examiners, Dietetic Assn., Diaper Service, Disabled American War Veterans; Directory-Alumni Building, Domestic Relations Commission, State Drug Retailing Industry, Carl T. Durham, Durham County Veterans Service Committee, Durham Social Planning Council, Eastern N. C. Sanatorium (Wilson), East Carolina Teachers College (Greenville), Eastern Carolina Training School (Rocky Mount), Education - State Board of, U. S. Office of Education*, Edwards Military Institute, State Board of Elections, Elizabeth City State College, Elks Association, Elon College, Employment Survey, Engineering Foundation, Inc., N. C. Society of Engineers, Engineer's Club, Bruce Etheridge, (Board Member), Exchange Club, Wm. Curtis Ezell, Farm Equipment Dealers, Farm Income, Farm Security Adm., Fayetteville State Teachers College, Federal Bower Commission, *Education Assn., Education Commission

STATE PLANNING BOARD CHECKLIST
Sheet Six

35. (continued)

Federal Security Agency & material, Federal Works Agency, Federal Works Agency - Correspondence, Federal Works Agency Projects - Summary Reports of F. W. A. Advance Planning Projects, F. W. A. Worksheet, Finances (State Government)

36. R. M. Finks, -(Survey of Trained Personnel), Firefighters Assn., Fisheries Research, Flood Control, Folk Lore Society of N. C., Food Dealers Assn., Foreign Trade, Forest Products Committee, Forest Survey Commission, Forestry, Forestry Assn., "40 & 8", Foundations-N. C. State College, Freight Rates, Funds for State Planning, Funeral Directors & Burial Assns., Furniture Manufacturers Assn., Future Farmers Organization.

37. Garden Club, Girl Scouts, Georgia Citizens Council, Good Health Assn., Grandfather Mountain, Grange, Greensboro College, Griffenhagen & Associates, Professional, James H. Hall's Correspondence, Irving F. Hall (Board Member), Hatchery Assn., Robert M. Hanes (Board Member), State Board of Health, Health Education Survey (Governor's), Health Front, Health-Misc., Heating & Ventilating, Hier Booklet - Requests for Distribution of, Heir's Tax Study, Herring Booklet Correspondence

38. Harriet L. Herring, "North Carolina's New Industrial Opportunity" (Request for), Highway and Public Works Commission, Highways, Historical Society of N. C., Clyde R. Hoey, Home Demonstration Agents, N. C. Hospitals Board of Control, Hospitals, Medical Care, Dean R. B. House, Housing

39. Information Requests, 1944-47, Industrial Commission, Industrial Loan Agencies, Industrial Planning Committee (Minutes), Industrial Surveys, Industries (General), Industries - Food Processing, Industries & Trade

40. Industries (New Form Letter, Questionnaire Replies, & Survey & Industrial Building Facilities), Industry, Retailing in N. C. Industries - Rural and Urban, Rural Industries in N. C., Institute of Government, Institute of Research in Social Science, Institutional Returns after January 1, Insurance, Insurance Advisory Board, Insurance Agent's Assn., Insurance Commission, Insurance Dept., Inter-America Institute, Inter-Government Relations, Council on International Relations, International City Managers Assn., Bureau of Investigation, John E. Ivey, Jr.

41. Jefferson Standard Life Insurance Co., Jewelers Assn., Job Candidates, Junior League, N. C. Dept. of Justice, George W. Kane (Board Member), Knoxville Cotton Conference, N. C. Federation of Labor, State Dept. of Labor, League for Fair Play, Inc., Legal Aid, Legal Aspects in Municipal and County Planning in N. C., Legislation - Federal, Legislation - State, Legislative Council, Legislators - N. C., Letter Carrier's Assn., Library, Library Assn., Library Commission, Survey of Library Service in Southeastern

41. (continued)

States, Licensing Board for Contractors, State Life Underwriters, Lions Club, Lists-Misc., Little Theatre, Livestock Statistics, Living War Memorials, Local Govt. Commission, Lumber Manufacturers Assn., Mail Carriers Assn. of N. C., Mailing Lists (Active & Non Current), Manpower Priorities Committee, Manufacturers of Concrete Products, National Assn. of Manufacturers, Directory of Manufacturers Products, Mechanical Engineers, American Society of, Junior Order of United American Mechanics, Medical Care, Medical Care Commission, Medical Society, Memorial Living, Mental Hygiene, Mental Hygiene Society

42. Merchants Assn., Merit System Council, Mineral Resources, Minerals, Morrison Training School (Hoffman), Motor Carriers Assn., Dept. of Motor Vehicles, N. C. League of Municipalities, Federation of Music Clubs, Mutual Insurance Agents, National Conference of Christians & Jews, National Housing Authority, National Industrial Conference Board, Negro College Conference, National Publicity Council, National Resources Board, News Releases, Newspaper Publishers Assn., N. C. College for Negroes (Durham, N. C. Commission on Interracial Cooperation, N. C. Sanatorium, N. C. School for the Deaf (Morganton), N. C. State College, N. C. Travel Council, Nurserymen, Howard W. Odum, (Board Member), Office of Civilian Defense, Office of Community War Service, Office Material, Officials, Other State Planning Boards, Oil Drilling Equipment, Oil Jobbers Assn. of N. C., Optometric Assn. of N. C., Ordinances, Methodist Orphanage, Orphopedic Hospital, (Gastonia), Out of State Travel-Requests for; Oyster Marketing Commission, P.T.A., Paper Box & Container Manufactured in N. C., Park Commission, Parking Problems, Office of Paroles, Patriotic Order of Sons of America, Peanut Council, Pediatrics Survey, Pembroke State College for Indians; Pfeiffer Junior College, Pharmaceutical Assn., Pharmacy, Photographic Examiners

43. Pineland Junior College and Edwards Military Institute, Planning in Local Communities, Planning Board Memorandums, Western, N. C. Planning Board, Plumbing & Heating Organization, Political Representation in N. C., Poetry Society, Ports Authority, Port Development, Port Development-Correspondence, Port of Wilmington, Postmasters, Press Association of North Carolina., Probation Commission, Public Accountant's Organization, Public Health Assn., N. C. Dept. of Public Welfare, N. C. State Department of Public Instruction, Public Relations, N. C. Public Schools, Public Works News, Public Works Survey-Institution

44. Publications - Requests for, Publicity Clippings and Releases, Division of Purchase and Contract, Pythians, Race Relations, Radio Publicity Material, Railroad Company, Raleigh-Durham Airport, Rationing and Priorities, Real Estate Boards, Reconstruction Finance Corp., Reconversion, Recreation and Parks, Recreation Committee, Recreation Conference, Red Cross, Research Institute of America, Researchers Survey (Area Vocational School), Resorts

45. Resource - Use Education Commission Budget, Resource - Use Education Commission Correspondence, Resource - Use Education Commission (non-correspondence), Resource - Use Education Commission Meeting Minutes 10-5-45 and 6-9-46, Retail Clothiers & Furnishers, Retail Merchants Assn., Retirement System, Department of Internal Revenue, Rivers & Harbors, Road Builders Assn., Roadside Development Council, Roanoke Island Historical Assn., Roofing & Sheet Metal Contractors Assn., Rural Community Organization, Rural Electrification, Rural Electrification Managers Assn., Rural Letter Carriers' Assn., Rural - Misc., Ruritan, Safety Engineers Society, Salvation Army, Save the Children Federation, School Board Assn., Seaboard Railroad, Selective Service, Senate Meeting-Hendersonville, Senate- U. S., Shell Fish Industry, Sheriff's Assn., Shorthorn Breeders, Social Hygiene Society, Social Science Council, Social Security Board, N. C. Conference for Social Service.
46. N. C. Council for Social Studies, Southeastern Chain Store Council, Southern Conference for Human Welfare, Southern Council on International Relations, Southern Educational Film Service Production, Southern Governor's Conference, Southwide Committee, Southern States Industrial Council, Southern Rural Life Council, "Southern Textile News" (Weekly), Spastic Children Hospital, Speeches, Standard Oil Company of New Jersey, N. C. State Department, State Governments, State Home & Industrial School-Eagle Springs, State Hospital at Goldsboro, State Hospital at Morganton, State Promotion Ideas, Statutes Commission-General, Stonewall Jackson Training School (Concord), Stream Pollution, Stream Sanitation & Conservation Committee, Suggestions, Superior Court Clerks Assn., Surplus Military Lands, Surveyors, Symphony Orchestra
47. Tar Heel Camp & Hospital Council, Federation of Tax Administration, Dept. of Tax Research, Taxicab Assn., Telegrams & Telephone Bills, Telephone Assn., Tennessee Valley Authority, Text Book Commission, Textile Chemists, Textile Foundation, Inc., Theatre Owners, Traffic League, Traffic Safety, State Commission, Tobacco, Tobacco Council, Topographic Mapping, Transportation, Travelers Protective Assn., State Treasurer, Truck Owners Assn., Tryon's Palace Commission, United Service Organization, University of N. C.-Chapel Hill, University of N. C. Regional Planning (Contract Between TVA, UNC, State Planning Board)
48. United War Fund, Utilities Commission, Veterans Rehabilitation, Veteran's Commission, Veterans, Veteran's Education, Veterans' Employment, Veterans, Industry-Surveys, Veterinary Medical Assn., Vocational Schools Commission, Vocational Textile School
49. Waterways Assn., Welfare, Western N. C. Park Areas, Western N. C. Sanatorium-Black Mountain, Western Carolina Teachers College-Cullowhee, Western N. C. Weekly Press Assn., "Where We Live"-Letters of Endorsement, etc., "Where We Live"-Mailing List, Wildlife Federation, Winston-Salem Teachers College - Winston-Salem, Federation of Women's Clubs, Woman's College, Work Projects Adm. Correspondence 1936-38, WBT Radio Station, WPTF Radio Station, Society of X-Ray Technicians, Youth Conservation Program, Zoning

Other State Planning Boards

- 50. Alabama - Missouri
- 51. Montana - Wyoming

Basic Statistical Data by County, 1910-1945.

- 52. Alamance - Cherokee
- 53. Chowan - Halifax
- 54. Harnett - Moore
- 55. Nash - Rutherford
- 56. Sampson - Yancey
Also two copies of Volume II of North Carolina
Basic County Data (Johnston-Yancey)

Basic Statistical Data Distribution List.

- 57. Alamance - Yancey

Basic Statistical Data by Cities and Towns.

- 58. A - Z

Calendar by County, 1944-1945

- 59. A - Y

Organizations (Alphabetical)

- 60. A - Mc
- 61. M - Z

Organizations (Geographic)

- 62. A - Mecklenburg
- 63. Mitchell - Yancey